



**LINCOLN-SMD 1 WASTEWATER AUTHORITY  
MEETING MINUTES**

Special Meeting of the Board of Directors

Lincoln City Hall, Third Floor Council Chambers  
600 Sixth Street, Lincoln, CA 95648

June 19, 2024, at 11:00 a.m.

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**Board of Directors**

COUNTY OF PLACER

Jim Holmes, Chair  
Shanti Landon

CITY OF LINCOLN

Holly Andreatta, Vice Chair  
Dan Karleskint

**General Manager and Secretary**

Jim Mulligan

**Legal Counsel**

Wes Miliband

**PRELIMINARY MATTERS**

- A. CALL TO ORDER -The meeting was called to order at 11:00 am.
- B. PLEDGE OF ALLEGIANCE-The pledge was led by Chair Holmes.
- C. ROLL CALL

Jim Holmes, Chair

Holly Andreatta, Vice Chair

Dan Karleskint, Director

Shanti Landon, Director

Staff present:

Jim Mulligan, General Manager and Board Secretary

George Barber, Authority Engineer

Wes Miliband, Legal Counsel

- D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

**ACTION CALENDAR**

- 1. APPROVAL OF MINUTES – 05/10/24 Regular Meeting  
Motion to approve by Director Andreatta, Second by Director Landon, Approved 4-0.
- 2. CONSENT ITEMS



Motion to approve by Director Karleskint, Second by Director Andreatta, Approved 4-0.

- 2.1 APPROVAL AND AUTHORIZATION TO EXECUTE AGREEMENT WITH MILIBAND WATER LAW FOR GENERAL COUNSEL SERVICES – Consider approval of agreement with Miliband Water Law from May 18, 2024 until terminated with 30 days’ notice. – A written report.
3. APPROVAL AND AUTHORIZATION TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH STANTEC FOR THE OPERATION OF LiSWA FACILITIES TO CONTINUE OPERATIONS UP TO TWO MONTHS – Consider approval of an amendment to the operations agreement with Stantec to continue operations for up to an additional two months (potentially through August 2024) in an amount up \$1,440,584 and authorize the General Manager to execute the agreement - *The agreement was discussed and questions answered. Director Karleskint made a motion for approval that was changed from the staff recommendation. A motion for approval of an amendment to the operations agreement with Stantec to continue operations for up to an additional two months (potentially through August 2024) and authorize the General Manager to execute the agreement was made by Director Karleskint, second by Director Landon, Approved 4-0.*
4. APPROVAL AND AUTHORIZATION TO EXECUTE AND ADMINISTER THE AGREEMENT WITH JACOBS PROJECT MANAGEMENT COMPANY FOR THE OPERATIONS, MAINTENANCE and MANAGEMENT SERVICES of the LINCOLN-SMD1 WASTEWATER TREATMENT and RECLAMATION FACILITIES – Consider approval of the Operations, Maintenance, and Management agreement with Jacobs Project Management Company for a five-year term with the first year in an amount of \$4,310,452 with contract escalators for the subsequent years from August 1, 2024 to July 31, 2029 and authorize the General Manager to execute the agreement. - *The agreement was discussed and questions answered. A comment from Dan Scholz, participating online, was received. The motion for approval was made by Director Landon, second by Director Karleskint, Approved 4-0.*
5. APPROVAL AND AUTHORIZATION TO EXECUTE AGREEMENT WITH WEST YOST ASSOCIATES FOR GENERAL MANAGER, BOARD SECRETARY, AUTHORITY ENGINEER AND AUTHORITY SUPPORT SERVICES – Consider approval of agreement with West Yost Associates for an amount up to \$774,480.00 from July 1, 2024 through June 30, 2025 subject to one-year renewal increments, and authorizing the LiSWA Board Chair to execute the agreement. – *After discussion regarding the tasks in the contract, a motion was made by Director Karleskint to approve with the understanding the tasks will be further defined with the General Manager, second by Director Andreatta, Approved 4-0.*
6. LiSWA 2024/25 BUDGET APPROVAL AND AUTHORIZATION– Consider approval of LiSWA 2024/25 Budget. – *After discussion regarding the budget and updates being made to the budget, a motion was made by Director Landon to approve, subject to the creation of a committee to review the budget and possible amendments to the budget, second by Director Karleskint, Approved 4-0.*
7. DIRECTOR’S COMMENTS – *Director Landon requested a discussion on the future of the General Manager position be placed on the agenda.*

**ADJOURNMENT** *The meeting was adjourned at 12:01 pm.*

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