

City of Lincoln

MASTER FEE SCHEDULE - LIBRARY

| Activity Description | Fee | Charge Basis | Note |
|--|--------|------------------|------|
| 1 Extended Loan/Overdue Fine — DVDs | | | |
| a) Per Day | \$1 | per DVD, per day | |
| b) Maximum | \$7.50 | per item | |
| 2 Extended Loan/Overdue Fine — Other Items | | | |
| a) Per Day | \$0.25 | per item | |
| b) Maximum | \$7.50 | per item | |
| 3 Damage to Item | | | |
| a) Repairable | \$5 | per occurrence | |
| b) Unusable | | | |
| i) Processing Fee | \$7.50 | per item | |
| ii) Replacement Cost of Item | MSRP | per item | [a] |
| 4 Lost Item | | | |
| a) Processing Fee | \$7.50 | per item | |
| b) Replacement Cost of Item | MSRP | per item | [a] |
| 5 Photocopies or printouts | | | |
| a) black and white | \$0.25 | per page | |
| b) color | \$0.50 | per page | |
| 6 Fax/Scan | \$0.50 | per page | |
| 7 Test Proctor | \$25 | per test | |

[a] Replacement cost will be determined using Manufacturer Suggested Retail Price (MSRP).

City of Lincoln

MASTER FEE SCHEDULE - LIBRARY (ROOM RENTALS)

| Activity Description | Resident Non-Profit | Resident | Non-Resident | Charge Basis | Note |
|--|---------------------|----------|--------------|--------------|----------|
| 1 Community Room or Homework Center Rental | \$34 | \$45 | \$68 | per hour | [a] |
| 2 Small Meeting Room Rental | \$17 | \$23 | \$28 | per hour | [a] |
| 3 Technology Center Rental | \$78 | \$104 | \$130 | per hour | [a] |
| 4 Library Rental-One Floor Carnegie | \$17 | \$23 | \$28 | per hour | [a] |
| 5 Library Rental-Both Floors Carnegie | \$34 | \$45 | \$68 | per hour | [a] |
| 6 Meeting Rooms - Twelve Bridges | \$169 | \$282 | \$339 | per hour | [a] |
| 7 Full Library Rental - Twelve Bridges | \$282 | \$395 | \$565 | per hour | [a]; [b] |

| Activity Description | Fee | Charge Basis | Note |
|---|--|----------------------------|------|
| 8 Room Rental Deposit | | | |
| a) Deposit | \$250 | per rental | |
| b) Minimum cleaning charge | \$56 | per rental | [c] |
| 9 Meeting Room Cancellation, Setup or Breakdown | | | |
| a) Cancellation | \$28 | each | |
| b) Setup or Breakdown | \$28 | each | |
| 10 Private programs by staff | Cost of meeting room, setup, breakdown, and staffing | | |
| 11 Staff for rental of Library or internal meeting rooms when required, especially when library is closed | \$28 | per staff member, per hour | |
| 12 Willow Room - Community Room Storage Space | \$10 | per shelf, per month | |

Notes:

- [a] All rentals require additional insurance at the cost of the renter, see guidelines. Additional charges for clean up and staffing may occur.
- [b] Does not include Redwood Technology Center.
- [c] Charge for cleaning and maintenance if room is not returned to original condition.